

## APPENDIX A

### WALLACE COMMUNITY COLLEGE ATHLETIC SCHOLARSHIP GUIDELINES 2013-2014

1. The number of Athletic Scholarships to be awarded by the Athletic Department at Wallace will be the number allowed by the NJCAA each year not to exceed the set allocation by the State Board of Education.
2. The terms of the scholarship are as follows:
  - a. Scholarship will include tuition and fees only (no other stipends or payments for room/board are allowed). Books will be loaned to the **student-athlete** at the beginning of each semester.
  - b. Scholarship is void if student quits team, becomes academically ineligible per NJCAA bylaws, or is dismissed from team due to inappropriate behavior.
    - i. **Any student-athlete who is removed from athletic scholarship for the aforementioned reasons will be required to reimburse the College tuition and fees for the semester in which he/she was dismissed.**
  - c. Student will be financially responsible for books, uniforms and equipment not returned.
3. The maximum number of credit hours that shall be provided by the scholarship to any athlete shall be limited to the required number of credit hours as per the WCCD course catalog for the course of study in which the student is initially enrolled, typically 64 credits. With approval (see Appeals Form), the following options may be available to the student:
  - a. Up to 12 additional hours in the course of study, as described in College Catalog under which the athlete initially enrolls; and hours to cover developmental courses; and
  - b. Up to 4 additional hours for required HPR courses associated with the sport in which the **student-athlete** is awarded a scholarship; and
  - c. Up to 12 additional hours in the event of a change in major or course of study; and
  - d. Additional hours when granted NJCAA hardship status.
4. Athletic scholarships may not be given for any term in which the student does not meet NJCAA eligibility requirements without written approval (see Appeals Form). A **student-athlete** who fails to meet the criteria of his/her scholarship will not receive a probationary status – that is, the scholarship may be terminated. The continuation of aid will be evaluated on a case-by-case basis by the Athletic Director and coach. The Athletic Director will send written notification of the decision as to whether or not the scholarship will be terminated to the **student-athlete**, coach and Scholarship Coordinator. If written approval is granted, the additional hours for the non-eligible term will be those in 3a above.

5. Athletes should be removed from scholarship using the NJCAA Release Agreement. The Financial Aid/Scholarship Office will remove the scholarship upon receipt of the Release Agreement. The Scholarship Office must receive the NJCAA Release Form before a scholarship can be re-awarded for the next term.
6. Managers will be required to meet the same credit hour and GPA requirements to keep their Athletic Scholarship as required by the NJCAA for athletic eligibility.
7. Athletic Scholarships will begin on August 1, the official start date of the Letter of Intent (NJCAA on-line form) for new athletes. A new **student-athlete** will not be allowed to take summer classes on Athletic Scholarship proceeding the August 1 start date of his/her Letter of Intent (LOI) unless the coach has an available scholarship for the current year as verified by the issuance of an NJCAA LOI. In that case, the athlete would sign a LOI for the current year scholarship for summer classes only and another LOI for the scholarship to begin on August 1. Additional scholarship hours will not be granted for this purpose; however, the athlete may use his/her 12 "additional hours" as described in No. 3 above for this purpose.
8. Athletes who have not graduated from an accredited high school or obtained a GED as described in the NJCAA eligibility bylaws, may take 12 hours and earn a 1.75 GPA at WCCD to establish eligibility. Additional scholarship hours will not be granted for this purpose; however, the athlete may use his/her 12 "additional hours" as described in No. 3 above for this purpose. Sport programs must have available scholarships for the current year as verified by the issuance of an NJCAA LOI.
9. Bookstore vouchers will not be issued until eligibility for the term is confirmed and books from the previous semester have been returned to the WCC Bookstore. Books are due when finals are complete.
10. **Student-athletes** are required to provide a drug test to the Athletic Director to validate the LOI. This also applies to returning athletes signing a new LOI.
11. **Student-athletes** are responsible for applying their scholarship to their account. If a student has multiple scholarships or financial aid, they should contact the Business Office to be sure all scholarships are applied correctly.
12. **Student-athletes** must be full-time to be on scholarship during the Spring and Fall semester. If a student drops below full-time status, they will be ineligible and will be responsible for paying for their tuition. Exceptions may be made on an individual basis as determined by the head coach, Athletic Director and College athletic administrator.